



March, 2017

Scout,

Congratulations on attaining the rank of Life. You have worked very hard to achieve this success. As you continue forward in scouting and progress toward Eagle and your service project, please keep in mind the following pointers and guidelines.

Trustworthy

Loyal

Helpful

Friendly

Courteous

Kind

Obedient

Cheerful

Thrifty

Brave

Clean

Reverent

- [Eagle Scout Service Project Workbook](#). This workbook is the reference and guide for your Eagle project, and it is refreshed periodically. Please ensure you are using the latest version. You and your parents or guardian must read it in its ENTIREITY before moving forward. In fact, you are required to affirm that you have read it on the signature page of the Proposal.
- Once you have read the workbook and chosen a project, complete the **Eagle Scout Service Project Proposal** section.
- If you plan to do any fundraising beyond the troop, your family or the beneficiary, you must complete the fundraising application section of the workbook. Remember to read the application and the instructions in their entirety and discuss the contents with your parents and/or coach. Do not submit a proposal without an idea about how you will finance the project. If you mention fundraising outside the troop, your family or the beneficiary in your proposal, then include a completed Fundraising Application. Including this will ensure that the review time to signature is quicker
- When you are ready for me to review the Proposal please send it to me with all attachments and photos. Be sure to allow for enough time for me to give it a thorough review and to have a thoughtful conversation with you. Do not expect that life's urgencies (e.g. college applications or your eighteenth birthday) will expedite the review process. I have an obligation to ensure that the proposal sets forth a project that is worthwhile and within the spirit and letter of an Eagle project. I may also have some expertise to offer you.
- The Troop Committee will provide another review process for you. Consider this a great opportunity to draw upon more expertise and guidance. Take notes on their comments and observations. You should be prepared to show how you have considered the Committee's input before you move forward to Council.

- Once you are ready to approach Council, you should have a very good idea of the scope of your project, expertise needed, and funding. The Council representative will appreciate a well thought out workbook and prepared scout. He may meet you at the site to discuss the project. Please communicate with him freely. In fact, over communicate with him. Electronic mail is fine, but also try to call him periodically so that you are all in sync on the project, the timeline and other things. Make sure you include him on your work day planning and invite him.

Trustworthy

- The **Eagle Scout Service Project Plan** should provide a good deal of detail for your project. This is the last look before you leap into your work days. Documenting the work to be done at this stage will trigger ideas and forgotten items. Consider this a practice run for the first day.

Loyal

Helpful

- Once you have finished your project, complete the **Eagle Service Project Report** in the workbook before you forget all the great details and learning you gained from the leadership experience. It is not a bad idea to keep notes each day to include in your report.

Friendly

Courteous

Good luck to you as you work toward the Rank of Eagle. Consider me, the ASMs, and the Committee as resources for this project. Do not hesitate to call upon us for assistance and guidance. In return, we expect that you will be considerate of our time and commitments and allow sufficient opportunity for thoughtful review and comment.

Kind

Obedient

Cheerful

Sir Baden Powell opined, "An invaluable step in character training is to put responsibility on the individual." I know you will accept this responsibility with thought, determination, perseverance and hard work.

Thrifty

Good Luck!

Brave

Yours in Scouting,

Clean

Reverent



Paul Burns

Scoutmaster, Troop 49